***ANNEX 2***

***Capacity Building projects***

Grant Proposal Review Board

# Purpose

The Grant Proposals’ Review Board (RB) is to:

* Serve as a central point for the vetting of inquiries and invitations from outside entities for AUA participation in grants from various funding agencies.
* Serve as a central point for receiving, evaluating and recommending grant application proposals to be submitted to various funding agencies, based on AUA institutional and departmental development strategies/priorities;
* Ensure synergy among departments in developing grant applications;
* Ensure effectiveness and efficiency in grant application preparation process and;
* Assure organizational capacity is in place for project implementation in case of successful grant applications.

# Membership

The President appoints the RB members including field specialists.

The RB will meet based on need with prior notification of one week. Proposals become viable once approved by RB; see Section II: Grant Proposal Information form below.

# Grant Application Proposal Evaluation Criteria

1. **Relevance**

 To what extent is the project suggested suited to the context and needs of AUA strategic development priorities?

1. **Composition of the team for application preparation**

Is there a team in place qualified for preparation?

1. **Organizational capacity for project implementation**

Can the Department/College/School carry out the implementation?

* as a coordinator
* as a partner
1. **Value added and** **Impact**

What value added will the project bring to AUA? What impact can the project have at departmental, institutional and national levels?

1. The RB members will evaluate each proposal according to above mentioned criteria on the scale of 1-10.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **1** | **2** | **3** | **4** | **5** | **6** | **7** |
| 1. **Relevance**
 |  |  |  |  |  |  |  |
| 1. **Availability of a team qualified for application preparation**
 |  |  |  |  |  |  |  |
| 1. **Organizational capacity for project implementation**
 |  |  |  |  |  |  |  |
| 1. **Value added and Impact**
 |  |  |  |  |  |  |  |